
CITY OF KELOWNA

MEMORANDUM

Date: March 21, 2001
File No.: 0810-20

To: City Manager

From: Properties Supervisor

Subject: Proposed Upgrades and Additions to the Mission Community Policing Offices

RECOMMENDATION

THAT Council approve the upgrading of the Mission Waterworks building to accommodate the re-location of the Mission Community Policing Office;

AND THAT staff is authorized to negotiate a lease for a Community Policing Office in the Glenmore area;

AND FURTHER THAT a provision be included in the final budget for 2001 (Financial Plan Amendment No. 2) for the associated costs of these two projects.

BACKGROUND

Mission Community Police Office

The existing Mission Community Police Office is located in part of the Mission Firehall on Dehart Road. This space is small and no longer meets the requirements for an adequate community police office. Due to the building's location, expansion is not a viable option at this site. The existing Mission Waterworks building is vacant with a size and location that better meets the current and future needs of a community police office. The vacated space at the current building on Dehart Road will be used by the Fire Department. The following are costs associated with the renovations required at the new building:

<u>Total Sq. Ft.</u>	<u>Renovations \$</u>	<u>Furniture \$</u>	<u>Year 2001</u>	<u>Ongoing \$</u>
2100	\$ 55,000	\$ 10,000	\$ 65,000	\$ 6,500

Glenmore Community Police Office

Currently there is no community police office in the Glenmore area. A need has been identified and a suitable lease space has been located in the Glen Park Village Mall. The following are the costs associated with this lease:

<u>Total Sq. Ft.</u>	<u>Lease \$</u>			<u>Const. \$</u>	<u>Furniture \$</u>	<u>Mtce \$</u>	<u>Year 2001</u>	<u>Ongoing \$</u>
	<u>annual</u>	<u>Common</u>	<u>monthly</u>				<u>½ year</u>	<u>annual</u>
1400	\$ 16,800	\$ 7,630	\$ 2,036	\$ 35,000	\$ 10,000	\$ 2,500	\$ 59,000	\$ 28,500

Both of these proposals have been reviewed with the RCMP and they are in support of both the use and locations. Finance has participated in the review and determined that the cost estimates are realistic and that funding for these two initiatives will be provided in the 2001 final budget.

Jim Waugh
Properties Supervisor

JW/cm

cc: Director of Parks and Leisure Services
Deputy Director of Finance
Civic Properties Manager
O.I.C. – RCMP Kelowna Detachment